



City of Morgan Hill – Finance Department
17555 Peak Avenue, Morgan Hill, CA 95037
Phone (408) 779-7237 Fax (408) 778-1564

CERT. No. _____

Payment Method _____

Receipt No. _____

BUSINESS TAX CERTIFICATE & ZONING PERMIT APPLICATION

BUSINESS INFORMATION

Business Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone No. _____ Cell Phone No. _____ Fax No. _____

Mailing Address (if different) _____

Nature of Business _____

Space/Location Size _____ Parcel No. (Optional) _____ Est. Open Date _____

☐ Rent ☐ Own

TAX INFORMATION

Federal Employer ID No. _____ State Employer ID No. _____

State Resale No. (if applicable) _____

State Contractor's License No. _____ Expiration Date _____

Social Security No. _____ Driver's License No. _____

Classification (Choose one)

- ☐ Home Based
☐ Professional
☐ Fixed Place
☐ Contractor
☐ No Fixed Place
☐ Apt/Motel/Mobile Home
☐ Peddler/Street Vendor
☐ Non Profit
☐ Other _____

Business Structure

- ☐ Sole Proprietor
☐ Partnership
☐ Limit Liability Co
☐ Corporation
☐ S Corporation

OWNER'S INFORMATION (Include partner(s) and/or board member names. You may use a separate sheet of paper if necessary.)

Owner's Name _____ Phone No. _____

Home Address _____

Owner's Name _____ Phone No. _____

Home Address _____

Owner's Name _____ Phone No. _____

Home Address _____

FEE CALCULATION (See rate schedule) Department approvals, please respond by _____

Employees: Full Time (number) _____ Less 2 = _____ x Rate \$ _____ = _____
Part Time (number) _____ Less 2 = _____ x Rate \$ _____ = _____
Units and/or Vending Machines No. of Units _____ x Rate \$ _____ = _____
Application Review = _____
Zoning Review = _____
TOTAL = _____

Application Approvals

Staff's Initials _____

Date Approved _____

Please Mark One

- ☐ Building ☐ Police
☐ Planning ☐ Public Wks
☐ Sewer Pre-Treatment
☐ County Health Dept
☐ County Fire
F/S Meter Size _____

The business information, classification, business structure, and fee calculation sections herein disclosed may be shared with other City departments, the Morgan Hill Chamber of Commerce, the Morgan Hill Downtown Association, and third party entities, as necessary, for legitimate business purposes.

I hereby certify under penalty of perjury that the foregoing information is true and correct.

Signature _____ Title _____ Date _____